October 2011

Airman & Family Readiness Center

Chief
Lisa Matney

Readiness NCOIC
SMSgt Gary Hunkins

Readiness NCO
MSgt Michelle Main

Family Support Clerk
Lorine Hoges

Supervisory Community Readiness Consultant
Brendon Lausch
Vacant

Community Readiness Consultants
Jim Brewer
Julie Thompson
Royce Williams

Community Readiness Technicians
Peggy Green
Anthony Pope
Alona Raton
Lynette Haynes
Dell Steplight

Casualty Assistance
Audrey Kiper

Exceptional Family Member Program (EFMP)
Renea McFeeters

School Liaison
Lesley Darley

Key Spouse Program Manager
Royce Williams

Activities
Military and Family Life Consultant
Air Force Aid
Employment Assistance
Exceptional Family Member Program
Information & Referral and Follow-up
Military Child Education
Personal and Family Life Education
Personal and Family Readiness
Personal Financial Readiness
Relocation Assistance
Transition Assistance

Monday	Tuesday	Wednesday	Thursday	Friday
3	4	5	6	7
			Pre-Sep Briefing 12:30- 4:00pm	
10 A&FRC CLOSED Columbus Day	11	12 **Right Start** 8:00am – 12:30pm	13 **Pre-Sep Briefing** 12:30-4:00pm	14
17 **Money and Credit Management** 1-3:00 pm	18 **Bundles For Babies/Passport to Parenthood** 8:30am – noon ***Call 327-8389 to sign up.***	19	20 **Pre-Sep Briefing** 12:30-4:00pm	21
24	25 **Resume and Cover Letter Writing** 9-11:00 am	26 **Right Start** 8:00am – 12:30 pm	27 **Pre-Sep Briefing** 12:30-4:00pm	28 **Heart Link/ Immersion Tour** 8:30-3:00 pm
31				

Department of Labor (DoL)/TAP/VA Workshop (3-6 October)
8:00am – 4:00pm

Halloween Safety Tips

* Cross the street only at corners…if there are no sidewalks, walk facing traffic
* Wear a costume that's easy to walk in & be seen in
* Wear makeup instead of a mask - mask can limit vision
* Plan your route ahead of time
* Never go trick or treat alone…always carry a flashlight
* Stay with your family

"All classes held in Bldg. 794, Airman & Family Readiness Center (A&FRC) unless otherwise indicated.

The following Airman & Family Readiness Center sponsored classes, workshops, and seminars are held in building 794 and are open to all Team Robins members. Absences from duty sections are the responsibility of the employee to coordinate with his/her supervisor.

Advance registration is necessary and can be made by calling 926-1256.

Department of Labor (DoL)/TAP/VA Workshop: The 4-day TAP Employment Workshop is skilled based for members, and spouses, who are within 12-months of leaving the military. Workshop topics include job search skills, resume and cover letters, interviewing skills, career planning, and much more. Receive information on the Disabled Transition Assistance Program (Vocational Rehabilitation), and other veteran's benefits from the Veteran's Administration.

Group Pre-Separation Briefing: Pre-Separation briefings are for active duty members, and spouses, separating or retiring (to be completed 90 days prior to terminal leave) . This briefing is MANDATORY for all separatees and retirees. The briefing covers the DD Form 2648, to include employment assistance, relocation assistance, education and training, health and life insurance information, and Veterans' benefits.

Right Start: This mandatory briefing is used to welcome new arriving military members and their families to Robins AFB. The agenda includes organizations from the local community providing a welcome and mandatory safety briefings for Robins AFB.

Bundles For Babies/Passport to Parenthood: Specifically designed for expectant parents preparing for a baby whether it's their first or third. Get the facts on infant care, nutrition, practical preparation and other valuable information. Air Force Aid provides layettes given to each family attending.

Money & Credit Management Workshop: A comprehensive workbook is provided in this workshop, with information on credit management, debt reduction, and consumer rights. Assistance is provided in budget and savings plan development to help ensure financial goals are realized.

Introduction to Resume & Cover Letter Preparation: An overview of the latest in resume trends, resume anatomy, basic formats, do's and don'ts, and employer preferences.

Heart Link/Immersion Tour: Are you a military spouse married within the last 5 years? Attend Heart Link (the "New" Spouse Orientation) and experience a day of fun & activities while learning how the Air Force works and your role in fulfilling the Air Force mission.

Airman & Family Readiness Center

Robins AFB

Calendar of Events for

October 2011

Serving all Single and Married Active Duty, DoD Civilian Personnel and their Eligible Family Members, to include Guard and Reserve Members while on Active Duty, other Eligible Uniformed Members, Military Retirees, and their Eligible Family Members.

Airman and Family Readiness Center
725 Ninth Street
Bldg. 794
Mon-Fri, 0730-1630
(478) 926-1256
FAX: (478) 926-2361

Lending Locker
725 Ninth Street
Bldg. 794
Mon-Fri 0730-1630
(478) 926-1256